

## MASTER'S DEGREE GRADUATION INFORMATION 2008-09

### *Assemblies of God Theological Seminary*

#### **Graduation Requirements**

- Satisfactory completion of all degree program requirements.
- Satisfactory grade point average (2.0 minimum for M.Div.; 2.5 for M.A.)
- Must be in good standing as stated in the AGTS catalog (see Academic Status).
- As prescribed by the specific degree program in which enrolled, pass a written comprehensive examination or appropriate paper, which must be read and approved by the faculty.
- Satisfactory resolution of any financial obligations in the AGTS Business Office.
- Register to graduate and secure approval of the Academic Affairs Committee and Faculty.
- Participate in commencement exercises (written approval to be absent must be secured through the Registrar's Office).

#### **Graduation Registration**

The cut-off date to register for graduation is October 31, 2008. Commencement is held in May. Students who complete degree requirements during the summer months may participate in commencement if approved. (Note: *Students who plan to complete final courses for their degree during the summer sessions should not register to graduate and participate in the May commencement if they have any doubts about keeping that commitment.*) **Students are personally responsible to confirm with the Registrar's Office to be sure all degree requirements are satisfied.**

#### **Graduate Approval**

Approval to graduate comes from the Academic Affairs Committee and faculty through the registrar. An official letter of approval or disapproval will be sent to each prospective student registered to graduate.

#### **Graduation with Honors**

Graduating students completing a degree program with a grade point average of 3.70 will graduate *cum laude*; 3.80 gpa—*magna cum laude*; and 3.90 gpa—*summa cum laude*. Summer graduates cannot receive this honor at the May graduation, but it will be posted on the transcript and diploma in August. Fall and spring graduates should contact the Registrar's Office for specifics about honors recognition at commencement. A limited number of graduates are elected into the Kappa Delta Chi Honor Society each year by the faculty. (See the *AGTS Student Handbook* "Honors.")

#### **Degrees**

The degree earned will be recorded on the transcript at the end of the semester in which all the degree requirements are completed. The last day of that semester is the official graduation date (*Fall—December 12, 2008; Spring—April 24, 2009; Summer—August 1, 2009*). Diplomas will not be distributed prior to the May commencement.

The diploma cover received at commencement is empty. Fall graduates may pick up diplomas and final transcripts immediately following commencement provided all of the degree requirements are satisfied and the account is paid in full. (*To receive diplomas at commencement, outstanding balances must be paid by April 6, 2009. Spring diplomas are released in mid-June. Summer diplomas are mailed in September.*) **Important note: Diplomas cannot be cleared for release during the two weeks prior to commencement.**

#### **Change in Graduation Plans**

In the event it is impossible to complete the degree requirements originally planned, immediately notify the registrar at AGTS.

#### **Graduation Announcements/AGTS Class Rings**

February is the deadline to order graduation announcements. Seminary rings may be ordered anytime through the AGTS Bookstore (417-268-1000, ext. 1055).

#### **Graduation Events**

Graduation activities include a banquet, commencement and reception on May 1 and 2. Details concerning these events will be forthcoming in March.

#### **Academic Attire**

Cap and gowns may be picked up in April in the Registrar's Office. Master's graduates will keep the academic attire.



**2008-09 GRADUATION APPLICATION**

**Return to the Registrar's Office by October 31, 2008**

Full name: \_\_\_\_\_ Soc. Security No. \_\_\_\_\_

Address: \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Are you licensed/ordained minister with the Assemblies of God  yes  no Which A/G District: \_\_\_\_\_

Other Denomination \_\_\_\_\_

Church while attending seminary: \_\_\_\_\_ City/State \_\_\_\_\_

Your home city, state and (or country) for the commencement program:

\_\_\_\_\_

Your home church, city and state:

\_\_\_\_\_

Degree you will complete:  Doctor of Ministry  Master of Divinity  Master of Arts in \_\_\_\_\_

List all prior degree(s) and institution(s) where earned: \_\_\_\_\_

\_\_\_\_\_

**Confirm the semester you will complete all degree requirements, including comp exam or paper** *(if uncertain of completing all requirements, please indicate a later semester):*

**Fall Semester** (December 12, 2008)  **Spring Semester** (April 24, 2009)  **Summer Semester** (August 1, 2009)

List the courses you still need to complete for your degree program:

Course No.	Course Title	Hrs	Sem/Yr

**(OVER)**

**Please print:**

Your name as you want it to appear on your diploma:

\_\_\_\_\_

Your name as you want it announced and written in the commencement program:

\_\_\_\_\_

The address where your diploma should be mailed:

\_\_\_\_\_

Your cap and gown measurements (approximate): Height \_\_\_\_\_ Weight \_\_\_\_\_

**Note:**

*Early graduation for summer students is a privilege granted by the Seminary upon request and under certain conditions. In making this request, the student acknowledges that honors recognition cannot be granted at commencement since GPA computations are not available at that time for course(s) taken during the spring semester. Students concerned about public recognition of honors should plan to graduate after all classes are completed and GPA's are computed. Academic honors will be recorded on the transcript after all grades are finalized. Students who plan to graduate in the fall or spring should contact the Registrar's Office for specifics about academic honors recognition.*

*I do understand that it would be legally fraudulent to write or state that I have graduated from the Assemblies of God Theological Seminary until all requirements for my degree have been fulfilled and my student account is paid in full.*

*My signature on this form denotes my intent to complete the degree requirements and graduate as stated. In the event I find it impossible to complete the requirements as planned, I agree to immediately notify the Registrar in writing.*

***I give permission for AGTS to include my declared denominational affiliation with my directory information. This includes release of my directory information to representatives from this denomination and/or media, if requested by such representatives.***

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
_____	Incomplete/In Process Grades
_____	Comp/Analytical Paper/Project
_____	Signed Degree Program
_____	Transcript
_____	Account Clear
_____	Account Clear
_____	Degree Coord. Appr. _____
_____	Year/degree _____
_____	Degree completed _____
_____	Signed (attached) _____
_____	Account paid in full _____
_____	Degree posted on transcript _____
_____	Classification changes _____
_____	Diploma/final transcript released _____
_____	Picked up _____ Mailed _____