

ASSEMBLIES OF GOD THEOLOGICAL SEMINARY

**Continuing Education Course
Valley Forge Christian College
Phoenixville, PA**

September 16-18; November 5-6

**PTHB 525 - LEADING AND DEVELOPING LAY MINISTRIES
(3 Credits)**

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FALL 2004

COURSE SYLLABUS

COURSE DESCRIPTION

A thorough examination of the untapped potential resident in the laity of the church with an emphasis on the biblical, theological and historical perspectives for ministry in the contemporary church setting. Examination of the leadership tasks and challenges will result in the development of a clear strategy for equipping and mobilizing God's people in the work of ministry.

COURSE OBJECTIVES

Upon completion of this course, the student should be able to:

1. Describe the biblical theology for the church and lay ministry
2. Trace the history of lay ministry in the church
3. Develop a biblically based and conceptually innovative strategy for equipping and releasing God's people into ministry for a particular congregation
4. Help God's people discover their passions, gifts, and ministry calling
5. Describe the role of the pastor in empowering God's people for effective ministry

REQUIRED TEXTBOOKS

Ogden, Greg. Unfinished Business: Returning the Ministry to the People of God. Grand Rapids: Zondervan, 2003. (271 pages)

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Mallory, Sue. The Equipping Church. Grand Rapids: Zondervan, 2001. (201 pages)

Mallory, Sue and Brad Smith. The Equipping Church Guidebook. Grand Rapids: Zondervan, 2001. (350 pages)

The students are required to purchase a packet of assessment tools on the first day of class for \$15.

If you have already read one of the required textbooks, please substitute it with one you have not read from the recommended textbooks listed below.

RECOMMENDED TEXTBOOKS

Anderson, Leith. Dying For Change. Minneapolis: Bethany House Publisher, 1990.

Anderson, Ray. The Soul of Ministry. Louisville, KY: Westminster Press, 1997.

Barna, George. The Second Coming of the Church. Nashville: Word Publishing, 1998.

George, Carl F. The Coming Church Revolution. Grand Rapids: Fleming H. Revell, 1994.

Garlow, James L. Partners In Ministry: Laity and Pastors Working Together. Kansas City: Beacon Hill Press, 1981.

Maxwell, John C. Developing the Leaders Around You. Nashville: Thomas Nelson Publishing, 1995.

Shawchuck, Norman and Roger Heuser. Leading the Congregation. Nashville: Abingdon Press, 1993.

Stedman, Ray C. Body Life. Ventura, CA: Regal Books, 1972.

Steinbron, Melvin J. The Lay Driven Church. Ventura, CA: Regal Books, 1997.

Warren, Rick. The Purpose Driven Church. Grand Rapids: Zondervan Publishing House, 1995.

COURSE OUTLINE

- A. A Biblical Theology of the Church and Lay Ministry
- B. The History of Lay Ministry
- C. Understanding Cultural Trends and Their Affects on Lay Ministry
- D. Using Your Leadership Strengths to Develop Lay Ministries
- E. Understanding Your Church and Community Contexts

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- F. The Role of the Pastor in Developing Lay Ministries
- G. Developing a Strategy for Releasing God's People Into Ministry
- H. Models for Lay Ministry in the Church
- I. Developing Training Programs for Lay Ministries
- J. Legal Issues Relating to Lay Ministries
- K. Ongoing Ministry Training for Lay Leaders

METHODOLOGY

Lectures, class discussion, small group interaction, case studies, video presentations, and the internet will be utilized to help facilitate learning in this course.

COURSE REQUIREMENTS

A. PRE-SESSION

1. Submit a two-page typed philosophy of ministry. **DUE: September 16, 2004, at 9:00 a.m.**
2. Prepare reading reports for Unfinished Business and The Equipping Church. Each report should include a brief summary and critical analysis of the book: the key points, strengths and weaknesses, and practical ideas gained for developing lay ministries. **DUE: September 16, 2004, at 9:00 a.m.**
3. Prepare a reading report for The Equipping Church Guidebook. This report should include the same information listed above plus answers the questions in each of the "Contractor's Conference" for Part I (pages 1-183) for a particular congregation. **DUE: November 5, 2004, at 9:00 a.m.**

B. SESSIONS

1. Punctual attendance at all sessions is expected.
2. Preparation of relevant homework before class
3. Participation in class discussions
4. Interaction in small groups with colleagues
5. Students will give a 10-minute class presentation each weekend on their strategy for developing lay ministry in their context.

C. POST-SESSION

1. Read and report on 500 pages from the selected bibliography. The report should include a brief summary and critical analysis of each work: the key points, strengths and weaknesses, and practical ideas gained for developing lay ministries. **DUE: December 3, 2004, at 4:30 p.m.**
2. Prepare a comprehensive strategy for leading and developing lay ministry in the a specific ministry context (Minimum of 25 pages in length). **DUE: December 3, 2004, at 4:30 p.m.**

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Submit all assignments to: dlimcnaughton@vfcc.edu

or

Daniel L. McNaughton
Valley Forge Christian College
1401 Charlestown Rd.
Phoenixville, PA 19460

NOTE: The student will be charged a \$15 change-of-grade fee if work is turned in after the due dates stipulated on the syllabus, even if the instructor has given permission.

GRADING PROCEDURE

Philosophy of Ministry	10%
Reading Reports	30%
Presentations (2 presentations x 5%)	10%
Project	50%

GRADING SCALE

97-100%	A+
94-96%	A
90-93%	A-
87-89%	B+
84-86%	B
80-83%	B-
77-79%	C+
74-76%	C
70-73%	C-
67-69%	D+
64-66%	D
60-63%	D-
0-59%	F

LATE ASSIGNMENT POLICY

- All assignments are due on the date and at the times listed in the syllabus.
- Late assignments will receive a one letter grade reduction for every two business days they are late.

SELECTED BIBLIOGRAPHY

- Anderson, Leith. A Church For the 21st Century. Minneapolis: Bethany House Publishing, 1992.
- Banks, Robert. Paul's Idea of Community. Grand Rapids: William B. Eerdmans Publishing Company, 1980.
- Barna, George. The Power of Vision. Ventura, CA: Regal Books, 1992.
- Beckham, William A. The Second Reformation. Houston: Touch Publications, 1995.
- Bennis, Warren. An Invested Life. Reading, Washington: Addison-Wesley Publishing Company, 1993.
- Bennis, Warren and Bert Nanus. Leaders: The Strategies for Taking Charge. New York: Harper & Row Publishers, 1985.
- Barnett, Tommy. Portraits of Vision. Nashville: Thomas Nelson Publishers, 1990.
- Bugbee, Bruce. Network. Grand Rapids: Zondervan, 1994.
- Callahan, Kennon L. Twelve Keys to an Effective Church. San Francisco: Harper Collins Publishers, 1983.
- Clinton, J. Robert. The Making of a Leader. Colorado Springs: Navpress, 1988.
- Colson, Charles. The Body. Dallas: Word Publishing, 1992.
- Comiskey, Joel. Home Cell Group Explosion: How Your Small Groups Can Grow and Multiply. Houston: Touch Publications, 1998.
- Donahue, Bill and Russ Robinson. Building a Church of Small Groups. Grand Rapids: Zondervan, 2001.
- Eastman, Brett, et al. Developing Your Shape to Serve Others. Grand Rapids: Zondervan, 2002.
- Ellis, Joe. The Church On Purpose. Cincinnati: Standard Publishing, 1982.
- Ford, Paul. Discovering Your Ministry Identity. Saint Charles, IL: Church Smart Resources,
- Frazer, Randy. The Connecting Church. Grand Rapids: Zondervan, 2001.
- George, Carl F. and Robert E. Logan. Leading and Managing Your Church. Old Tappan, NJ: Fleming H. Revell, 1987.
- George, Carl F. Prepare Your Church for the Future. Grand Rapids: Fleming H. Revell, 1991.
- Gorman, Julie A. Community that is Christian. Grand Rapids: Baker, 2002.
- Guinness, Os. The Call. Nashville: Word Publishing, 1998.
- Getz, Gene A. Sharpening the Focus of the Church. Wheaton: Victor Books, 1984.
- Haggard, Ted. Dog Training, Fly Fishing, & Sharing Christ in the 21st Century. Nashville: Thomas Nelson, 2002.
- Icenogle, Gareth W. Biblical Foundations of Small Group Ministry. Downers Grove, IL: InterVarsity Press, 1994.

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- Kimball, Dan. The Emergin Church. Grand Rapids: Zondervan, 2003.
- Logan, Robert E. and Larry Short. Mobilizing for Compassion: Moving People into Ministry. Grand Rapids: Baker, 1994.
- Logan, Robert E. and Thomas Clegg. Releasing Your Church's Potential. Saint Charles, IL: Church Smart Resources.
- Luecke, David S. New Designs for Church Leadership. St. Louis: Concordia Publishing House, 1991.
- Murren, Doug. Leadershift. Ventura, CA: Regal Books, 1994.
- Neighbour, Ralph W. Where Do We Go From Here? Houston: Touch Publications, 1990.
- Palmer, John M. Equipping for Ministry. Springfield, MO: Gospel Publishing House, 1985.
- Schaller, Lyle. Strategies For Change. Nashville: Abingdon Press, 1993.
- Schwarz, Christian A. Natural Church Development. Saint Charles, IL: Church Smart Resources, 1996.
- _____. Paradigm Shift in the Church. Saint Charles, IL: Churchsmart Resources, 1999.
- Shelley, Bruce and Marshall Shelley. The Consumer Church. Downers Grove, IL: InterVarsity Press, 1992.
- Snyder, Howard. The Community of the King. Downers Grove, IL: InterVarsity Press, 1993.
- _____. The Problem of Wineskins. Downers Grove, IL: InterVarsity Press, 1975.
- Stanley, Andy. The Next Generation Leader: 5 Essentials for Those Who Will Shape the Future. Sisters, OR: Multnomah Publishers, 2003.
- _____. Visioneering: God's Blueprint for Developing and Maintaining Vision. Sisters, OR: Multnomah Publishers, 2001.
- Stevens, R. Paul. Liberating the Laity. Downers Grove, IL: InterVarsity Press, 1985.
- _____. The Equipper's Guide to Every-Member Ministry. Downers Grove, IL: InterVarsity Press, 1992.
- Stott, John. Our People. Old Tappan, New Jersey: Fleming H. Revell, 1968.
- Tillapaugh, Frank. Unleashing the Church. Ventura, CA: Regal Books, 1982.
- Trueblood, Elton. The Incendiary Fellowship. New York: Harper & Row Publishers, 1967.
- _____. Your Other Vocation. New York: Harper & Row Publishers, 1952.
- Wagner, E. Glenn. Escape From Church, Inc. Grand Rapids: Zondervan Publishing House, 1999.
- Wagner, C. Peter. Leading Your Church to Growth. Ventura, CA: Regal Books, 1984.
- _____. Your Spiritual Gifts Can Help Your Church Grow, 15th ed. Ventura, CA: Regal Books, 1994.

SPECIFIC DATA

Syllabus prepared by Daniel McNaughton, June 2004.