

**ASSEMBLIES OF GOD THEOLOGICAL SEMINARY**  
**Continuing Education Course**  
**Springfield, Missouri**  
**February 16-20, 2004**

**PTHM 528 VISION-CENTERED LEADERSHIP & MANAGEMENT**  
**(3 Credits)**

**J. Melvyn Ming, D.Min.**

**Spring 2004**

**COURSE SYLLABUS**

**COURSE DESCRIPTION**

This course is an examination of how to develop healthy intentional churches. Special emphasis is given to organizational issues.

NOTE: We will examine in depth the LDR Church Development Process.

**COURSE OBJECTIVES:** The learner will describe the process a local church could use to develop:

- A. A Biblical purpose statement.
- B. Core Values Statement
- C. Vision/Mission Statement
- D. Overview of congregational realities
- E. Overview of community context

**REQUIRED TEXTBOOKS**

Please read the following textbooks:

Herrington, Jim, Mike Bonem, and James Harold Furr. *Leading Congregational Change: A Practical Guide for the Transformational Journey*. San Francisco: Jossey-Bass Publishers, 2000.

White, James Emery. *Rethinking the Church: A Challenge to Creative Redesign in an Age of Transition*. Grand Rapids, Mich.: Baker Books, 1997.

Collins, James C. *Good to Great: Why Some Companies Make the Leap-and Others Don't*. 1<sup>st</sup>. ed. New York, NY: HarperBusiness, 2001.

Mittelberg, Mark, and Bill Hybels. *Building a Contagious Church: Revolutionizing the Way We View and Do Evangelism*. Grand Rapids, Mich.: Zondervan Pub. House, 2000.

**COURSE RESOURCES**

Bible (Any contemporary translation or paraphrase)

Class Resources Notebook developed by J. Melvyn Ming.

**COURSE REQUIREMENTS**

- A. Pre-Session — Textbooks – 20 points**  
Read the textbooks and complete a reading report on the first day of class.
- B. Session — 15 points**  
Class participation, Case studies and class assignments. You will be assigned to a series of case studies and assignments. Most will be started in class.
- C. Post-Session**
- 1. Purpose of the Church Project - 30 Points**  
A typed 5-8 page project (can be single spaced) identifying the “Purpose of the Church.”  
Criteria:
- 1) Purpose must be solidly based on Scripture.
  - 2) Project must include a one to three sentence statement capturing the core purposes.
  - 3) Project must explain how the purpose statement should be used in Church leadership and management. (Limit this point to one page)
- DUE: May 20, 2004**
- 2. Church Evaluation Project - 35 Points**  
A typed 7-14 page report evaluating a church using the following tools:
- 1) Purpose statement?
    - (1) Does the church have a purpose Statement?
    - (2) How does the church use it?
    - (3) Is it soundly based on Scripture?
    - (4) Does it seem to impact planning, organizing, & philosophy?
    - (5) Does the average member know and embrace it?
  - 2) Core Values
    - (1) Does the church have a written statement of core values?
    - (2) Based on the calendar, what do the core values seem to be?
    - (3) Based on the budget, what do the core values seem to be
  - 3) Model of Ministry
    - (1) Does the church have a clear model of ministry? Please include it.
    - (2) How does the church use it?
    - (3) Does it seem to impact planning, organizing, & philosophy?
    - (4) Does the average member know and embrace it?

- 4) Reaching out to secular people
  - (1) Does the church have a strategy for reaching secular people? Please describe this strategy.
  - (2) What does the church do to assimilate people?
  - (3) Does the church have trained altar workers? If yes, how are they trained?
  - (4) Does the church have a new convert follow-up program? If yes, briefly describe it.
- 5) Organizational structure
  - (1) Does the church use the team concept? If yes, how do they develop teams?
  - (2) How does the church find and equip people for ministry positions?
  - (3) Does the churches organizational structure seem to be working effectively?
- 6) Your suggestions for helping the church become a more effective church organizationally.

Paper should include: 1) name of church, 2) how research and evaluation was conducted, 3) list of person and resources reviewed, and 4) information used to reach all conclusions.

**Due: May 20, 2004**

### **CLASS AND GRADING PROCEDURE**

1. Course grades will be given based on completed work as follows:

Textbook assignments	20 points
Class Session work & attendance	15 points
Purpose of the Church Project	30 points
Church Evaluation Project	35 points
2. Students are expected to actively participate in classroom discussions and activities. Each student is a valuable resource to others students and the professor. Peer learning is vital for effective personal growth.
3. It is important for all to model Christian integrity and show respect and support for others in the class. The class provides a wonderful opportunity to demonstrate Christian character and relationships that are the foundation of all true leadership.
4. Students are expected to be present and on time for each class session. Attendance and tardies will be considered in your final grade. You are responsible for notifying the professor in writing if you come in late or the reason for any absence. You will not receive maximum benefit if you are not present for class sessions.
5. All major assignments are to be typed and represent quality graduate level work. The grade will be lowered if work is scratched through, contains grammatical errors, misspelled words or poor sentence structure. If a paper contains more than five errors on any page, the highest grade it may receive is a "D". It is your responsibility to carefully

proofread your paper. You may use others to proofread your paper, but not to write it or do research for you. In your planning, remember to allow adequate time for emergencies.

6. All assignments are to be turned in: 1) without any cover, 2) stapled, and 3) with the student's name and the course on the first page in the top right corner or on a title page.
7. Late work for any reason will be have the grade lowered.

**NOTE: Work received after the post-session due date specified in the syllabus will result in a change of grade fee (\$15.00) being charged, even when an extension has been granted.**

**Submit all coursework to:**

**AGTS Faculty Secretary  
ATTN: Dr. Mel Ming  
1435 N. Glenstone Avenue  
Springfield, MO 64802**

### **CHURCH LEADERSHIP & MANAGEMENT**

A bibliography will be provided the first class session.

### **SPECIFIC DATA**

Course syllabus prepared by Mel Ming October 2003.