

ASSEMBLIES OF GOD THEOLOGICAL SEMINARY
Southeastern College Branch Campus
1000 Longfellow Blvd.
August 25-December 8, 2003

PTHB 528 VISION-CENTERED LEADERSHIP & MANAGEMENT
(3 Credits)

Bill Hackett, D. Min.

FALL 2003

COURSE SYLLABUS

COURSE DESCRIPTION

This course is an examination of how to develop healthy intentional churches. Special emphasis is given to organizational issues.

COURSE OBJECTIVES: The learner will describe:

- A. The process a local church could use to develop a Biblical statement of purpose and a Vision statement.
- B. A model of management.
- C. How to apply a model of planning.
- D. The principles of organization and personnel including:
- E. The role of management and leadership in effective organizations.

COURSE TEXTBOOKS :

Please read Four of the following textbooks, **DO NOT READ A BOOK YOU HAVE READ BEFORE:**

Hybels, Bill. *Courageous Leadership*. Grand Rapids: Zondervan, 2002.**

Kouzes, James M. and Barry Z. Posner. *The Leadership Challenge*. 3rd. Ed. San Francisco: Jossey-Bass, 2002.

McManus, Erwin. *An Unstoppable Force*. Nashville: Thomas Nelson Publishers, 2001.

McManus, Erwin. *Seizing Your Divine Moment*. Nashville: Thomas Nelson Publishers, 2002.**

Stanley, Andy. *The Next Generation Leader; 5 Essentials for Those Who Will SHAPE the Future*. Sisters, OR: Multnomah Publishers, 2003.

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Stanley, Andy. *Visioneering*. Sisters, OR: Multnomah Publishers, 1999.**

Warren, Rick. *The Purpose Driven Church*. Grand Rapids: Zondervan, 1995.

Warren, Rick. *The Purpose Driven Life*. Grand Rapids: Zondervan, 2002.**

Mittelberg, Mark and Bill Hybels. *Building a Contagious Church: Revolutionizing the Way We View and Do Evangelism*. Grand Rapids: Zondervan, 2000.

Labovitz, George H. and Victor Rosansky. *The Power of Alignment: How Great Companies Stay Centered and Accomplish Extraordinary Things*. New York: Wiley, 1997.

Bolman, Lee G. and Terrence E. Deal. *Reframing Organizations: Artistry, Choice, and Leadership*. The Jossey-Bass Business & Management Series. San Francisco: Jossey-Bass Publishers, 1997.

Dale, Robert D. *To Dream Again* Nashville, Broadman Press, 1981.

Fields, Doug. *Purpose Driven Youth Ministry; 9 Essentials for Healthy Growth*. Grand Rapids, Zondervan, 1998.

**means strongly recommended

COURSE RESOURCES

Bible (Any contemporary translation or paraphrase)

COURSE REQUIREMENTS:

- 1. Textbooks – 30 points**
Read the textbooks and complete a reading report (form attached) on the assigned dates—one every other Monday of the course.

- 2. Purpose of the Church Project and Presentation - 20 Points**
A typed 5-8 page project (can be single spaced) identifying the “Purpose of the Church.”
Criteria:
 - 1) Purpose must be solidly based on Scripture.

- 2) Project must include a one to three sentence statement capturing the core purposes.
- 3) Project must explain how the purpose statement should be used in Church leadership and management.

Due date to be announced.

3. Church Evaluation Project and Presentation - 30 Points

A typed 7-14 page report evaluating a church using the following tools:

- 1) Purpose and vision statement?
 - (1) Does the church have a purpose Statement?
 - (2) How does the church use it?
 - (3) Is it soundly based on Scripture?
 - (4) Does it seem to impact planning, organizing, & philosophy?
 - (5) Does the average member know and embrace it?
 - (6) How does leadership cast vision?
- 2) The Diamond of Spiritual Development
 - (1) What does the church do to help people reach each base?
 - (2) What bases are they most effective at? Least effective at?
 - (3) If there is an intentional strategy and procedure to move people around the bases?
 - (4) Do they have a set curriculum for each base? What is it?
 - (5) Does each base require a specific commitment?
- 3) Reaching out to secular people
 - (1) Does the church have a strategy for reaching secular people?
 - (2) What does the church do to assimilate people?
 - (3) Does the church have trained altar workers? If yes, how are they trained?
 - (4) Does the church have a new convert follow-up program? If yes, briefly describe it.
- 4) Organizational structure
 - (1) Does the church use the team concept? If yes, how do they develop teams?
 - (2) How does the church find and equip people for ministry positions?
 - (3) Does the churches organizational structure seem to be working effectively?
- 5) Your suggestions for helping the church become a more purpose driven church.

Paper should include how research and evaluation was conducted?

Due date to be announced.

4. Class Participation and Attendance—20 Points

Regular and punctual attendance is required. When a student misses classes or is tardy, it will count against one's grade. Perfect attendance with no tardies will benefit one's grade. Each student is expected to participate in class discussions but no one student should consistently dominate the conversation. Each should be considerate of the others in the class. See below

CLASS AND GRADING PROCEDURE:

1. Course grades will be given based on completed work as follows:

Textbook assignments	30 points
Class Session work & attendance	20 points
Purpose of the Church Project	20 points
Church Evaluation Project	30 points
2. Students are expected to actively participate in classroom discussions and activities. Each student is a valuable resource to others students and the professor. Peer learning is vital for effective personal growth.
3. It is important for all to model Christian integrity and show respect and support for others in the class. The class provides a wonderful opportunity to demonstrate Christian character and relationships that are the foundation of all true leadership.
4. Students are expected to be present and on time for each class session. Attendance and tardies will be considered in your final grade. You are responsible for notifying the professor in writing if you come in late or the reason for any absence. You will not receive maximum benefit if you are not present for class sessions.
5. All major assignments are to be typed and represent quality graduate level work. The grade will be lowered if work is scratched through, contains grammatical errors, misspelled words or poor sentence structure. If a paper contains more than five errors on any page, the highest grade it may receive is a "D". It is your responsibility to carefully proofread your paper. You may use others to proofread your paper, but not to write it or do research for you. In your planning, remember to allow adequate time for emergencies.
6. All assignments are to be turned in: 1) without any cover, 2) stapled, and 3) with the student's name and the course on the first page in the top right corner or on a title page.
7. Late work for any reason will have the grade lowered.

All course work must be submitted by December 8, 2003.

NOTE: Work received after the semester due date specified in the syllabus will result in a change of grade fee (\$15.00) being charged, even when an extension has been granted by the instructor.

CHURCH LEADERSHIP & MANAGEMENT

A bibliography will be provided the first class session.

SPECIFIC DATA

Course syllabus prepared by Bill Hackett August 2003.

READING CRITIQUE FORM

Name _____ Date _____

Course Title _____

Note: THIS REPORT MUST BE TYPED TO BE ACCEPTED. Write in Complete sentences.

1. Please check one of the following:

Yes, I have fully read the book/article listed below as required for this course.

No, I have not fully read the book/article listed below as required for this course.

2. Book or Article (Author, Title, Pages read _____):

3. What is the author's main purpose in writing this book/article?

4. List two items of information this book/article provided of which you were not previously aware.

5. What was the most helpful part of this book/article and why?

6. Copy one quotation from the book/article that seemed particularly important to you (page# _____), and interact in your own words with the portion you quoted.