

ASSEMBLIES OF GOD THEOLOGICAL SEMINARY

**Continuing Education Course
Northwest College
Kirkland, Washington
September 24-28, 2001**

PTHE 525 LEADING AND DEVELOPING LAY MINISTRIES

John C. Martin

Fall 2001

COURSE SYLLABUS

COURSE DESCRIPTION

An examination of the biblical, theological, and philosophical roles of leading and developing lay ministries in the contemporary church setting. Emphasis is placed on the leadership tasks and challenges for equipping and mobilizing God's people in the work of ministry.

COURSE OBJECTIVES

Upon the completion of this course, the student should be able to:

1. Understand the biblical and theological foundations of leading and developing lay ministries.
2. Comprehend the significant challenges relating to the pastor's role in empowering God's people for effective ministry.
3. Identify the key components of a healthy and productive team ministry.
4. Realize the significance of exegeting the culture by utilizing specific strategies in effecting change.
5. Explore ways of helping new believers understand the local church and helping existing members extend their involvement beyond the Sunday morning worship.
6. Develop a strategic plan for leading lay ministries in his/her current context.

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REQUIRED TEXTBOOKS

Mittelberg, Mark. *Building A Contagious Church*. Grand Rapids, Michigan: Zondervan Publishing House, 2000.

Steinbron, Melvin J. *The Lay-Driven Church*. Ventura, California: Regal Books, 1997.

If either of the textbooks mentioned above has been previously read for credit, please substitute with one book from the recommended list.

RECOMMENDED TEXTBOOKS

Bennis, Warren and Burt Nanus. *Leaders: The Strategies for Taking Charge*. New York, NY: Harper and Row, 1986.

Kouzes, James M., and Barry Z. Posner. *The Leadership Challenge*. San Francisco, CA: Jossey-Bass, 1993.

Ogden, Greg. *The New Reformation: Returning the Ministry to the People of God*. Grand Rapids, Michigan: Zondervan Publishing House, 1990.

Parker, Glenn M. *Team Players and Teamwork*. San Francisco, CA: Jossey-Bass, 1990.

Warren, Rick. *The Purpose Driven Church*. Grand Rapids, MI: Zondervan Publishing House, 1995.

COURSE OUTLINE

- A. An Introduction to the Theology of Lay Ministry
- B. Biblical Models of the Church
- C. The Diamond Model of Leadership
- D. The Pastor as Equipper and Visionary Leader
- E. Essentials for a Healthy and Productive Team Ministry
- F. The Role of Spiritual Gifts
- G. Levels of Culture
- H. The Change Agent
- I. Models for Lay Ministry in the Church
- J. Developing a Strategic Ministry Plan

METHODOLOGY

Lecture, class discussion, small group interaction, case study, and guest practitioners will be utilized to facilitate the learning process.

COURSE REQUIREMENTS

A. PRE-SESSION

1. Read both required texts – Steinbron and Mittelberg. If either text has been read for credit in another class, please substitute with one book from the list of recommended textbooks.
2. Prepare a two-page analysis report on each of the above mentioned texts. In the reports, focus on three to five key concepts which you found particularly beneficial.

Pre-Session Note: Your new instructor realizes that your pre-session time is very limited. Complete as much as possible prior to the session. Uncompleted pre-session work will be due as post-session work.

B. SESSION

1. Punctual attendance at all sessions is expected.
2. Participation in class discussion is critical for the student's clarification of biblical, theological, philosophical, and practical issues related to the topic.
3. Student interaction within the small group focus with other colleagues is expected.

C. POST-SESSION

1. Visit a church, parachurch organization, or non-profit organization that effectively recruits, trains, and utilizes volunteers. Interview the key person overseeing the volunteer ministry. Write a paper (3-5 pages) which includes three key elements: (1) a brief description of the church or organization; (2) strengths of their lay ministry or volunteer program; and (3) what you might incorporate into your own ministry and why you would choose to do so.

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2. Write a strategic plan for lay ministry in your present ministry context (12 pages). The plan should include the following areas: demographic analysis; historical context of your current ministry; biblical, theological, and philosophical presentation of leadership and lay ministry; and development of a strategic plan for lay ministry.

Mail all post-session work to:

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Calvary Temple

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Seattle, WA 98115

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GRADING PROCEDURE

Pre-Session Reports	20%
Session Attendance and Participation	20%
Organization Visit	20%
Strategic Ministry Plan	40%

NOTE: Work received after the post-session due date specified in the syllabus will result in a change of grade fee (\$15.00) being charged, even when an extension has been granted by the instructor.

SELECTED BIBLIOGRAPHY

Anderson, Leith. *A Church for the Twenty-First Century*. Minneapolis, MN: Bethany House, 1992.

_____. *Dying For Change*. Minneapolis, MN: Bethany House, 1990.

Barna, George. *The Power of Vision*. Ventura, CA: Regal Books, 1992.

_____. *The Second Coming of the Church*. Nashville, TN: Word Publishing, 1998.

_____. *Turn-Around Churches*. Ventura, CA: Regal Books, 1993.

_____. *Turning Vision into Action*. Ventura, CA: Regal Books, 1996.

Belasco, James A. *Teaching the Elephant to Dance*. New York, NY: Plume Books, 1990.

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Bennis, Warren and Burt Nanus. *Leaders: The Strategies for Taking Charge*. New York, NY: Harper and Row, 1986.

Broce, Thomas F. *Fund Raising, Second Edition*. Norman, OK: University of Oklahoma Press, 1979.

Callahan, Kennon L. *Effective Church Leadership*. New York, NY: Harper and Row, 1990.

Clinton, Robert J. *The Making of a Leader*. Colorado Springs, CO: NavPress, 1988.

Cousins, Don, Leith Anderson, and Arthur DeKruyter. *Mastering Church Management*. Portland, OR: Multnomah Press, 1990.

Covey, Stephen R. *The Seven Habits of Highly Effective People*. New York, NY: Simon and Schuster, 1989.

_____. *Principle Centered Leadership*. Summit Books, 1990.

DePree, Max. *Leadership is An Art*. New York, NY: Dell Publishing, 1989.

_____. *Leading Without Power*. San Francisco, CA: Jossey-Bass, 1997.

Drucker, Peter F. *Managing the Non-Profit Organization*. New York, NY: HarperCollins Publishers, 1990.

_____. *The Effective Executive*. New York, NY: Harper and Row, 1966.

Engstrom, Ted W. *The Making of a Christian Leader*. Grand Rapids, MI: Zondervan Publishing House, 1976.

Finzel, Hans. *The Top Ten Mistakes Leaders Make*. Wheaton, IL: Victor Books, 1994.

Ford, Leighton. *Transformational Leadership*. Downers Grove, IL: InterVarsity Press, 1991.

Gardner, John W. *On Leadership*. New York, NY: The Free Press, 1990.

George, Carl F. *How To Break Growth Barriers*. Grand Rapids, MI: Baker Books, 1993.

_____. *Prepare Your Church For The Future*. Grand Rapids, MI: Fleming H. Revell, 1992.

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- George, Carl F., and Robert E. Logan. *Leading and Managing Your Church*. Old Tappan, NJ: Fleming H. Revell, 1987.
- Haggai, John. *Lead On: Leadership that Endures in a Changing World*. Waco, TX: Word Publishing, 1986.
- Hagberg, Janet O. *Real Power, Second Edition*. Salem, WI: Sheffield Publishing Company, 1994.
- Heifetz, Ronald A. *Leadership Without Easy Answers*. Cambridge, MA: Harvard Press, 1994.
- Hersey, Paul, and Kenneth Blanchard. *Management of Organizational Behavior, Fourth Edition*. Englewood Cliffs, NJ: Prentice-Hall, 1982.
- Hybels, Bill, and Rob Wilkins. *Descending Into Greatness*. Grand Rapids, MI: Zondervan Publishing House, 1993.
- Hybels, Lynne, and Bill Hybels. *Rediscovering Church*. Grand Rapids, MI: Zondervan Publishing House, 1995.
- Kelly, Thomas R. *A Testament of Devotion*. New York, NY: Harper and Brothers, 1941.
- Kotler, Philip, and Alan Andreasen. *Strategic Marketing for Nonprofit Organizations*. Upper Saddle River, NJ: Prentice-Hall, 1982.
- Kouzes, James M., and Barry Z. Posner. *The Leadership Challenge*. San Francisco, CA: Jossey-Bass, 1993.
- Kouzes and Posner. *Credibility*. San Francisco, CA: Jossey-Bass, 1993.
- Logan, Robert E. *Beyond Church Growth*. Old Tappan, NJ: Fleming H. Revell, 1989.
- Maxwell, John C. *Developing the Leader Within You*. Nashville, TN: Thomas Nelson Publishers, 1993.
- Maxwell, John C. *The Twenty-One Irrefutable Laws of Leadership*. Nashville, TN: Thomas Nelson Publishers, 1998.
- McDonald, Gordon. *Rebuilding Your Broken World*. Nashville, TN: Thomas Nelson Publishers, 1990.
- McIntosh, Gary L., and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership*. Grand Rapids, MI: Baker Books, 1997.

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Nouwen, Henri J. M. *In The Name of Jesus*. New York, NY: Harper and Row, 1981.

Panus, Jerold. *Born to Raise*. Chicago, IL: Bonus Books, Inc., 1988.

Parker, Glenn M. *Team Players and Teamwork*. San Francisco, CA: Jossey-Bass, 1990.

Perry, Lloyd M., and Norman Shawchuck. *Revitalizing the Twentieth Century Church*. Chicago, IL: Moody Press, 1982.

Peters, Tom, and Nancy Austin. *A Passion for Excellence*. New York, NY: Random House, 1985.

Peterson, Eugene. *Working the Angles*. Grand Rapids, MI: Eerdmans Publishing House, 1987.

Sanders, J. Oswald. *Spiritual Leadership, Revised Edition*. Chicago, IL: Moody Press, 1989.

Schaller, Lyle E. *The Change Agent*. Nashville, TN: Abingdon Press, 1972.

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Schein, Edgar H. *Organizational Culture and Leadership, Second Edition*. San Francisco, CA: Jossey-Bass, 1992.

Senge, Peter. *The Fifth Discipline*. New York, NY: Doubleday/Currency, 1990.

Shawchuck, Norman, and Roger Heuser. *Leading the Congregation*. Nashville, TN: Abingdon Press, 1993.

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Willard, Dallas. *The Spirit of the Disciplines*. San Francisco, CA: Harper, 1988.

SPECIFIC DATA

Syllabus prepared by John C. Martin, September 2001.