

**Assemblies of God Theological Seminary
SOUTHEASTERN COLLEGE BRANCH CAMPUS
1000 Longfellow Blvd.
Lakeland, Florida
Aug. 26--Dec. 9, 2002**

**PTHB 545 MINISTRY DEVELOPMENT SEMINAR
(3 credit hours)**

**David Boyd, Ph.D.
Wayne H. Lee, D.Min.**

Fall 2002

COURSE SYLLABUS

COURSE DESCRIPTION

The Ministry Development Seminar is semester long learning experience designed to introduce participants to the content and process of the Masters of Art in Christian Ministries (MACM) degree program. This course is designed to integrate the spiritual, psychological, and professional dimensions of their lives and ministries. *(Must be taken before the completion of 10 hours in the degree program).*

COURSE OBJECTIVES

Upon completion of this course, the participant should be able to:

1. Explain the philosophy, content, and process of the MACM program.
2. Develop an understanding of their individual learning style, personality profile, and ministry gifts.
3. Develop a learning plan based upon the second objective, implementing strategies for personal and professional growth.

TEXTBOOKS

Required Reading:

Collins, Gary R. Christian Counseling. Nashville: Nelson/Word, 1988.

Hunter III, George G. Church for the Unchurched. Nashville: Abingdon Press, 1996.

Malphurs, Aubrey. Maximizing Your Effectiveness: How to Discover and Develop Your Divine Design. Grand Rapids: Baker Book, 1995.

Shawchuck, Norman, and Roger Heuser. Leading the Congregation: Caring for Yourself While Serving the People. Nashville: Abingdon Press, 1993.

Willard, Dallas. The Spirit of the Disciplines: Understanding How God Changes Lives. San Francisco: Harper, 1991. (ISBN 0060694424)

Supplemental Text:

McIntosh, Gary L., and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: The Paradox of Personal Dysfunction*. Grand Rapids: Baker Book House, 1997.

COURSE METHODOLOGY

Lectures, readings, small group activities, writing assignments, and assessment instruments will be utilized to achieve the course objectives.

COURSE OUTLINE

Aug 26/Sept 2. Introduction to the professors (Boyd and Lee) and the course; introducing students; developing one's ministry gifts and leading a congregation in assessing gifts/abilities strengths, weaknesses, ministry roles/duties, etc. Dr. Lee leads these sessions.

Sept. 9-16: Personal psychological profile—The Myers-Briggs Type Indicator. Dr. Boyd leads these sessions.

Sept. 23-29: "Know Thyself," self-assessment and the pressures of professional ministry. Dr. Boyd leads these sessions.

Oct. 7 Discussion of reasons for graduate studies; discussion of the MACM program and the specific kinds of courses needed/desired for each person's MACM program; how might these graduate courses relate to each one's ministry gifts, ministry setting, and congregation. Dr. Lee leads these sessions.

Oct. 14-21: Using the library; examining pertinent books/journals/magazines conducive to one's MACM program and individual ministry; using the Internet for resources; building one's personal library and ministry resources; collecting materials pertinent to one's ministry and congregational life. Dr. Boyd leads these sessions (librarian assisted).

Oct. 28: Developing, articulating, and implementing a biblical philosophy/theology of ministry by examining books/articles appropriate to one's individual ministry; communicating one's philosophy/theology of ministry in the church and the world. Dr. Lee leads these sessions.

Nov. 4-11: Developing both personal and congregational vision; purpose and planning for the individual and the faith community. Dr. Lee leads this session.

Nov. 18-25: The minister's continuing education and the congregation; developing spiritual discipline for Pentecostal ministry. Dr. Lee leads these sessions.

Dec. 2-9: Congregational assessment, the vision of the congregation, and pastoral counseling—how can it all work? Dr. Boyd leads these sessions.

COURSE REQUIREMENTS

1. Read and complete the study guide on the two of the textbooks: *Church for the Unchurched* and *Spirit of the Disciplines*. The study guide for *Hunter's Church for the Unchurched* **must be completed before the third class**. Please find the study guide attached to the end of the syllabus. The instructor will identify the textbooks and chapters to be considered weekly during the semester.
2. Read and type a two page report each on *Maximizing Your Effectiveness: How to Discover and Develop Your Divine Design and Leading the Congregation: Caring for Yourself While Serving the People*. Include the following issues in the report:
 - a. Identify and describe at least three (3) concepts or issues that are most useful to you and/or ministry. Why?
 - b. What concepts or issues of the books do you struggle with personally or professionally?
 - c. What challenges will you encounter if the concepts or issues are implemented in a Pentecostal/Charismatic church?
 - d. Discuss how the concepts or issues can be implemented personally or in a local ministry setting.

These reports will be due during the semester, . _____

3. Participate in various discussion, exercises, simulations and assessment activities.
4. Write a personal and ministry profile which contains the following items:
 - a. Personal: a personal, family and spiritual life autobiography containing

personal history such as conversion experience, baptism in the Holy Spirit, calling, initial ministry, gifts, weaknesses and strengths, challenges, celebrations, setbacks or growth and developments, etc.

- b. Ministry: description of history of ministry, current ministry setting, self evaluation and statement of goals for the program and long term ministry. Include a ministry or professional growth plan. Include discussion on why are you interested in a graduate degree? What kind of ministries do you think the Lord is preparing you for? How are you going to work on this goal? What steps do you need to take in order to accomplish your goals?

Various subtopics will be treated in class process. The culmination of the class activities will assist you in developing the paper. This paper needs to include insight from readings, class presentations, activities and personal reflection. This paper is due _____.

CLASS AND ASSESSMENT PROCEDURE:

The student completing this course will be assessed based upon the following criteria:

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| 1. | Reading, study guides, book reports, etc. | 30% |
| 2. | Reports, assessments, simulations, etc. | 35% |
| 3. | Attendance, class presentations and participation | 15% |
| 4. | Reflection Paper and Ministry Profile | 25% |

Total: 100 points

NOTE: Late work turned in after the specified due date as listed in the syllabus will result in a \$15.00 change of grade fee. Extension will be granted by the professor only in extreme emergencies and will carry a grade penalty.

BIBLIOGRAPHY

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Anderson, Ray S. Theological Foundations for Ministry. Grand Rapids, MI: Eerdmans Publishing Company: 1979

Anthony, Michael J. Foundations of Ministry. Grand Rapids, MI: Baker Books, 1992.

- Barker, Joel Arthur. *Paradigms: The Business of Discovering the Future*. New York: Harper Collins, 1992.
- Bolich, Gregory G. *Authority And The Church*. Washington DC: University Press of America, 1982.
- Bridges, William. *Transitions*. Reading, Massachusetts: Addison Wesley Publishing Company, 1980.
- Bugbee, Bruce and Don Cousins, Bill Hybels. *Network*. Grand Rapids, MI: 1994.
- Callahan, Kennon L. *Effective Church Leadership Building on the Twelve Keys*. New York: Harper & Row, 1990.
- Covey, Stephen R., Merrill, Roger & Merrill Rebecca. *First Things First*. New York: Simon & Schuster, 1994.
- Damazio, Frank. *The Making Of A Leader*. Portland, Oregon: Bible Temple Publishing, 1988.
- Elmore, Tim. *Mentoring*. Atlanta, GA: EQUIP, 1998.
- Gangel, Kenneth O. *Team Leadership in Christian Ministry*. Chicago, IL: Moody Press, 1997.
- Getz, Gene. *Sharpening the Focus of the Church*. Wheaton, IL: Moody Bible Institute, 1987.
- Kallestad, Walt. *The Everyday, Anytime Guide To Christian Leadership*. Minneapolis: Augsburg Fortress, 1994.
- Kettler, Christian D. & Speidell, Todd H. *Incarnational Ministry*. Colorado Springs: Helmers & Howard, 1990.
- London, H.B. Jr. and Wiseman, Neil B., *Pastors At Risk*. Wheaton, IL: Victor Books, 1993.
- Mattson, Ralph T. *Visions of Grandeur*. Chicago: Moody Press, 1994.
- Maxwell, John C. *The Success Journey*. Nashville, Tennessee: Thomas Nelson Publishers, 1997.
- McBurney, Louis. *Every Pastor Needs A Pastor*. Waco, TX: Word., 1977.

McCarty, Doran. *Leading The Small Church*. Nashville, Tennessee: Broadman Press, 1991.

Murren, Doug. *Leader Shift*. Ventura, California: Regal Books, 1994.

Ogden, Greg. *The New Reformation*. Grand Rapids, Michigan: Zondervan Publishing House, 1990.

Steers, Richard M., Porter, Lyman W. & Bigley, Gregory A.. *Motivation and Leadership at Work*. New York: McGraw Hill, 1996.

Stowell, Joseph M. *Shepherding The Church*. Chicago: Moody Press, 1997.

Thomas, John C. *Ministry & Theology*. Cleveland, Tennessee: Pathway, 1996.

Tidwell, Charles A. *Church Administration Effective Leadership for Ministry*. Nashville, Tennessee: Broadman Press, 1985.

Wall, Bob, Solum, Robert S. & Sobol, Mark R.. *The Visionary Leader*. Rocklin, CA: Prima Publishing, 1992.

Whitehead, James D. and Evelyn E. Whitehead. *Method in Ministry Theological Reflection and Christian Ministry*, Rev. Ed. Kansas City, MO: 1995.

Zuck, Roy B. *Vital Ministry Issues*. Grand Rapids, MI: 1994.

SPECIFIC DATA

You may reach the professors for this course in the following manner:

Dr. David Boyd: 863-667-5161 or
Email - dhboyd@secollege.edu

Dr. Charles Estridge: 863-667-5111 or
Email - caestrid@gsecollege.edu

Syllabus prepared by David Boyd and Charles A. Estridge in March 15, 2002.