

**ASSEMBLIES OF GOD THEOLOGICAL SEMINARY
SOUTHEASTERN COLLEGE BRANCH CAMPUS
Lakeland, FL 33801
July 12-19, 2003**

**PTHB 625 EFFECTIVE LEADERSHIP
(3 Credits)**

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Summer 2003

COURSE SYLLABUS

COURSE DESCRIPTION

This course focuses on the dynamics of leading healthy, growing churches and ministries. Participants will assess and develop skills in major components of leadership including: (1) leadership character and spirituality; (2) vision and vision-casting; (3) relationships and influence; (4) effective leadership styles; (5) key leadership skills; and (6) maximizing God-given gifts, talents, and abilities. Current leadership theories and their implications will be evaluated in the light of Scripture.

COURSE OBJECTIVES

1. To identify principles of leadership from the Bible.
2. To introduce the student to the growing body of research relating to leadership.
3. To assist the student in analyzing certain key aspects of their own leadership character and identifying areas needing development.
4. To assist the student in developing certain key leadership skills and practices which will increase their leadership effectiveness.
5. To assist the student in analyzing their leadership style and developing competency at style selection and use.
6. To assist the student at understanding how their spiritual gifts, passions, abilities, personality and experiences can be used by God in leadership.
7. To apply biblical insights and relevant theories of leadership to the Church or Christian organization.
8. To assist in the development of leadership training materials

TEXTBOOKS

Barna, G. (ed.). *Leaders on Leadership*. Ventura, CA: Regal Books, 1997.

Dubrin, A. J. *Leadership* (4th ed.). New York: Houghton-Mifflin, 2003.

Finzel, H. *The Top Ten Mistakes Leaders Make*. Colorado Springs: David C. Cook, 2000.

Leadership Bible, The. Grand Rapids, MI: Zondervan, 1998.

Miller, C. *The Empowered Leader*. Nashville: Broadman and Holman, 1996.

COURSE OUTLINE

- A. Leadership Introduction & Definition
- B. Character & Spirituality
- C. Vision & Values
- D. Relationships, Motivation, and Communication
- E. Leadership Styles
- F. Leadership Skills

METHODOLOGY

- 1. Class Lecture and group interaction
- 2. Leadership assessments exercises
- 3. Group Discussion
- 4. Reading Assignments
- 5. Evaluation of biblical and contemporary leadership literature
- 6. Class presentations

COURSE REQUIREMENTS

A. Pre-Session

- 1. Read Finzel's book in its entirety (Some class discussions will revolve around these principles.)
- 2. Begin reading the Barna and Miller textbooks.
- 3. Read a minimum of ten chapters (your choice) in Dubrin and complete the self-assessment exercises accompanying those chapters. These assessments are due the first day of class.
(Note: If Dubrin's 4th edition is not available at least two weeks prior to the first class, students may either: a) Secure and utilize the 3rd edition of the text, or b) Make this a post-session assignment to be due one week after the final class session.)
- 4. Prepare a fifteen-minute PowerPoint presentation to be presented in class on one of the following topics:
 - a. **CHARACTER**: What is it? Why is it important in leadership? How is it developed?
 - b. **TEAM**: What does it involve? How is it developed? Why is it important?

- c. COURAGE: What is it? Is it important in leadership? Why or why not? What factors lend to its presence in one's life?

THIS PRESENTATION MUST INCLUDE A BIBLIOGRAPHY OF SOURCES TOTALING A MINIMUM OF 300 PAGES NOT INCLUDED IN THE OTHER COURSE TEXTBOOKS.

5. Prepare three (3) five-minute devotions utilizing the text and notes from the *Leadership Bible*. These will be shared with the class at various times throughout the week of classes.

B. Session

1. Attend each class session.
2. Be punctual for each class session.
3. Contribute to the classroom discussion.
4. Participate in class presentations (PowerPoint; Devotions).
5. Share insights from assignments and assessments.
6. Complete comprehensive final exam.

C. Post-Session

1. Complete the reading of Barna, Miller, and Dubrin's textbooks and complete a report for each text which includes:
 - a. A clear statement that you have read the book in its entirety.
 - b. Two typed pages or less containing your answers to the following questions:
 - What insight from the book will be the most helpful to you in ministry? Why?
 - What idea(s) in the book do you struggle with? Why?
 - What results do you believe would occur following the implementation of this philosophy in the typical Pentecostal/charismatic church? Why?

DUE DATE: August 19th

2. Project:
Prepare a 5 to 6 hour leadership training curriculum for potential or present leaders in ministry. This project should focus on "leadership skills" but include elements of personal development, etc.

The assignment requires providing:

- 1) Complete and comprehensive leader notes
- 2) Complete participant's notes
- 3) Copies of all handouts, visuals, etc.
- 4) Clearly stated measurable outcome objectives for each session

DUE DATE: October 19, 2003

D. Send post-session work via mail or e-mail to:

Sam Hemby
Department of Ministries Development
Southeastern College
1000 Longfellow Boulevard
Lakeland, FL 33801

sshemby@secollege.edu

CLASS AND GRADING PROCEDURE

Course grades will be given based on completed work as follows:

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|----|-------------------------------------|-----|
| 1. | Reading Assignments and Assessments | 20% |
| 2. | Class participation and assignments | 25% |
| 1. | Final Exam (comprehensive) | 25% |
| 2. | Final project | 30% |

IX. BIBLIOGRAPHY

Belasco, James A. *Teaching the Elephant to Dance*. New York: Plume, Penguin Group, 1991.

Biehl, Bobb, & Ted W. Engstrom. *Boardroom Confidence*. Sisters, Oregon: Questar Publishers, Inc., 1988.

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Catlin, Katherine. *Leading at the Speed of Growth*. San Francisco: Wiley & Sons. 2001.

Clinton, Dr. Robert J. *Making of a Leader*. Colorado Springs: NavPress, 1988.

Covey, Stephen R. *The 7 Habits of Highly Effective People*. New York: Simon & Schuster (A Fireside Book), 1989.

_____. *Principle-Centered Leadership*. New York: Simon & Schuster (A

- Fireside Book), 1990.
- Cox, Danny. *Leadership When the Heat's On*. New York: McGraw-Hill, 1992.
- Crosby, Philip B. *Leading: The Art of Becoming an Executive*. New York: McGraw-Hill Publishing Company, 1990.
- _____. *Running Things*. New York: McGraw-Hill Publishing Company, 1986.
- _____. *Quality is Free*. New York: McGraw-Hill Publishing Company, 1979.
- De Bono, Edward. *Serious Creativity*. New York: Harper Business, 1992.
- DePree, Max. *Leadership is an Art*. New York: Doubleday, 1989.
- Easum, Bill. *Leadership on the Other Side*. Nashville: Abingdon, 2000.
- Haggai, John. *Lead On! Leadership That Endures in a Changing World*. Waco: Word Books, 1986.
- Luecke, Richard. *Scuttle Your Ships Before Advancing*. New York: Oxford University Press, 1994.
- Maxwell, John C. *The 21 Irrefutable Laws of Leadership*. Nashville, Thomas Nelson Publishers, 1998.
- Mayer, Jeffrey C. *If You Haven't Got the Time to Do it Right, When Will You Find the Time to Do It Over?* New York: Simon and Schuster, 1990.
- McCarthy, Kevin W. *The On-Purpose Person: Making Sense of Your Life*. Colorado Springs: Pinion Press, 1992.
- Peters, Roger. *Practical Intelligence*. New York: Harper & Row, 1987.
- Sanders, J. Oswald. *Spiritual Leadership*. Chicago: Moody Press, 1994.
- Youssef, Michael. *The Leadership Style of Jesus*. USA: Scripture Press, Second Printing, 1986.