

**ASSEMBLIES OF GOD THEOLOGICAL SEMINARY**  
**Springfield, Missouri**

**PTH 653 Leadership in Ministry**  
**(3 credit hours)**

**Jay P. Taylor, D.Min.**

[jtaylor@agts.edu](mailto:jtaylor@agts.edu)

**Randy C. Walls, D.Min.**

[rwalls@agts.edu](mailto:rwalls@agts.edu)

**Fall 2008**

**COURSE SYLLABUS**

**COURSE DESCRIPTION**

This course provides students with essential skills for leading ministry. It covers personal and organizational leadership issues.

**COURSE OBJECTIVES**

Upon completion of this course, the participants should be able to:

1. Understand the essential elements of fiscal and legal management in a local ministry context.
2. Articulate their call to ministry within the context of personal style and spiritual giftings.
3. Construct a personal purpose, vision, and values statement based upon the particularities of their personal call to ministry.
4. Understand how their personal S.H.A.P.E. impacts their current and future ministry roles and functions.
5. Construct a contextualized philosophy and personalized plan for leading a local ministry.

**TEXTBOOKS / REQUIRED READING**

Bradberry, Travis. *The Personality Code*. New York, NY: G. P. Putnam's Sons, 2007.  
(ISBN: 9780399154119, 182 pages)

Kouzes, James M. and Barry Z. Posner. *The Leadership Challenge: How to Keep Getting Extraordinary Things Done in Organizations*. San Francisco, CA: Jossey-Bass Publishers, 4<sup>th</sup> Edition, 2007. (ISBN: 978-0787984915, 416 pages)

Shawchuck, Norman and Roger Heuser. *Managing the Congregation: Building Effective Systems to Serve People*. Nashville, TN: Abingdon Press, 1996.  
(ISBN: 0687088984, 358 pages)

Winseman, Albert L., Donald O. Clifton, and Curt Liesveld. *Living Your Strengths: Discover your God-given talents, and inspire your congregation and community*. Washington, D.C.: The Gallup Organization, 2003. (ISBN: 0972263713, 214 pages)

## **COURSE OUTLINE**

### **Unit One: (Introduction)**

Week 1: Course Overview

Week 2: Legal Issues

Week 3: Fiscal Issues

#### **Assignments:**

- a. Post to the course discussion forum (*cdf*) a 250-word reflection statement on your personal leadership calling.
- b. Post a 50 word response to 4 other postings.

**Due Date: Tuesday, September 9, 2008**

Week 4: The Call to Leadership

#### **Assignment:**

- a. Pick up your copy of the Modified Houts-Wagner Spiritual Gifts Assessment instrument (**H-WGA**) in this week's class session.

### **Unit Two: (Spiritual Gifts)**

Week 5: Introduction

#### **Assignments:**

- a. Complete the **H-WGA** instrument.

**Due Date: Tuesday, September 23, 2008**

Week 6: Topic Debrief/Q&A

#### **Assignment:**

- a. Small group exercise (in class) regarding the outcomes of the **H-WGA**, noting those elements which were most surprising to you. Each small group will assess and critique each other's gifts lists and personal observations about how each person's "gifts" fit their call/personality/passions.

### **Unit Three: (Heart)**

Week 7: Introduction

#### **Assignment:**

- a. Post to the *cdf* a 100-word personal mission statement, a 100-word personal vision statement, and a 200-word core values statement.

**Due Date: Friday, October 9, 2008**

Week 8: Topic Debrief/Q&A

#### **Assignment:**

- a. Small group exercise (in class) regarding the mission, vision, and values statements.

### **Unit Four: (Abilities)**

Week: 9 Introduction

#### **Assignments:**

- a. Complete the **STRENGTHS FINDER** assessment instrument in the Winseman text.
- b. Pick up the **MBTI** assessment instrument in this class session.

**Due Date: Tuesday, October 21, 2008**

- c. Post to the *cdf* a 250-word reflection on the results of your **STRENGTHS FINDER** assessment and a 100-word response to the other four persons in your small group.  
**Due Date: Friday, October 24, 2008**

**FALL STUDY WEEK (Oct. 27-31, 2008): No Class Session on Tuesday, October 28, 2008.**

Unit Five: (Personality)

Week 10: Introduction

**Assignments:**

- a. Complete the **MBTI** assessment instrument.
- b. Complete the **DISC** assessment instrument in the Bradberry text.

**Due Date: Tuesday, November 4, 2008**

Week 11: Topic Debrief

**Assignment:**

- a. Post a 250-word reflection on the **MBTI** and **DISC** assessments noting your personality types and what you believe are the implications for your leadership style.

Week 12: Q&A Session

**Assignments:**

- a. Small group experience (in class). Dialogue with your small group regarding your personality types and the implications for your leadership style.
- b. Pick up the **LEAD** assessment instrument in this class session.

Unit Six: (Experience)

Week 13: Introduction

**Assignments:**

- a. Complete the **LEAD** assessment instrument.

**Due Date: Tuesday, November 25, 2008**

Week 14: Topic Debrief/Q&A

**Assignment:**

- a. Small group experience on the **LEAD** assessment instrument and the Clinton leadership timeline.

Week 15: Course Brunch. Time/Place **TBA**.

## **COURSE METHODOLOGY**

Professors will utilize lectures, readings, face-to-face and online small group activities, writing assignments, and assessment instruments to achieve the course objectives.

## **COURSE REQUIREMENTS**

1. Attendance and participation in the class sessions and small group activities are required. Consult the AGTS Catalog for absence policies.

2. Read the textbooks and complete the reading critique form for each book on the dates specified in the course outline.
3. Complete all assessment instruments by the dates noted in the course outline.
4. Complete all *cdf* assignments by the dates noted in the course outline.
5. Collate all of the reading critiques, assessment instruments and *cdf* assignments into a learning portfolio.

**Due Date:** This portfolio must be submitted **electronically** to Dr. Randy Walls, [rwalls@agts.edu](mailto:rwalls@agts.edu), no later than **12 midnight on Tuesday, December 8, 2008**. **Hard copies** (if preferred) must be submitted **before the building closes** on this date.

6. Using the course materials, construct an 8-10 page critical reflection paper around the question: **“What is it like to be led by me?”**

a. **Paper requirements:**

- i. **Turabian 7<sup>th</sup>** edition grammar, style and formatting.
- ii. **Parenthetical references** within the text to the sources used.
- iii. **Sources Consulted** page at the end of the paper.

**DUE DATE:** The final project must be submitted **electronically** to Dr. Randy Walls, [rwalls@agts.edu](mailto:rwalls@agts.edu), no later than **12 midnight on Tuesday, December 8, 2008**. **Hard copies** must be submitted **before the building closes** on this date.

**GRADING PROCEDURE:**

Reading Reports 20%

Participation Portfolio 40%

(Each assignment will carry an average point value for completion. Course instructors may reduce the point value for each assignment based upon the quality of the work submitted.)

Summative Project 40%

**SELECTED BIBLIOGRAPHY**

Provided during the class sessions.

**SPECIFIC DATA**

Syllabus prepared by Jay P. Taylor and Randy C. Walls, July 2008.